Sri Renugambal Institution of Education Library



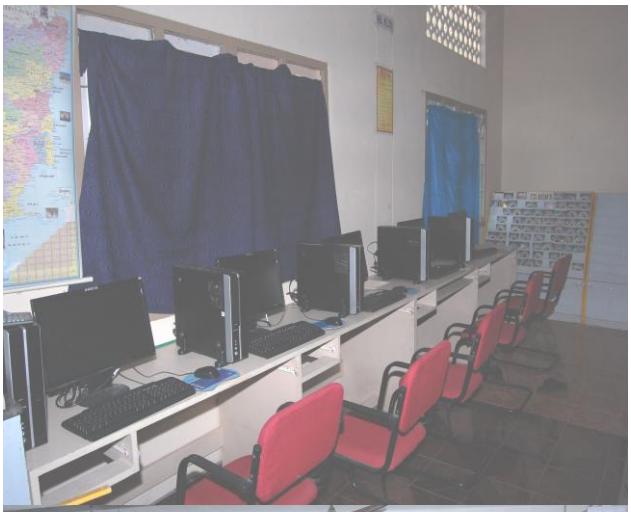
The College Library which has been established in the year 2004. The total area of the library is about 1660 Sqft. Registered users are in access of library man knowledge –based services like that of Reference, Bibliography, Reprography, CD-ROM Databases, Internet browsing and E-Service are provided by the library for its users.

Quick Links

- General Information
- OPAC
- E-Learning Resources

Library Services

- Reference
- Audio Visual
- Feedback





Library Hours

Circulation	:	09.00 a.m. – 5.00 p.m.
Audio –Visual	:	10.00 a.m. – 4.00 p.m.
Closed Reference	:	09.00 a.m. – 5.00 p.m.

If you need to make an appointment for access to the audio visual facility outside of regular hours, contact the Librarian or the Circulation Desk. Appointment must be made atleast 24 Hours in advance.

Membership

- Books will be issued only on production of valid user ID card.
- Books borrowed must be returned on or before the due date.
- Only one renewal can be done at any one time.
- Books will have to be physically presented for renewals.
- Books will be renewed if there are no reservations.
- Users are requested to verity the physical condition of the book/s before borrowing.
- Users are requested to deposit their bags/belongings (other than valuables) at the personal counter.
- Users are required to observe silence inside the library.
- Users are required to switch off the lights and fans when not required or while leaving it place.

- Misuse of library facilities is an offence and calls for punishment as decided by the committees.
- Users are required to keep the library and the campus neat and tidy.

Sl.No.	Member Details	No. of Tickets	Loan Period
1.	Professors, Assistant Professors and Lecturers	15	30
2.	Students D.El.Ed	02	15
3.	Students B.Ed	03	10
4.	Students M.Ed	04	15
5.	Visiting Faculties	02	15
6.	Non Teaching Staff	03	25

Overdue Charges

Period	:	Fine Charge
Upto 15 Days	:	Rs.1
From 16th -30th Days	:	Rs.2
From 31st day onwards	:	Rs.5

Membership Information: Category

Diploma Elementary Education 2004-2010	:	1374
Bachelor of Education 2004-2010	:	1100
Master of Education 2007-2010	:	110
Staff	:	129

Sri Renugambal Institution of Education Library

Users Information	B.P.Ed,	M.P.Ed.,	B.Ed.	M.Ed.	Staff	
No. of user during the 2019-2024	:	31,943				
No. of books issued 2019-2024	:	07,039	08,595	02,552	01,453	
No. of Returned 2019-2024	:	07,039	08,595	02,552	01,453	
Total No. Books Issued & Returned	:	**19,639**				

Book Bank

2995	**3095**	**3120**	**978**	**1250**	**326**	**963**

Total No. of Volumes 12,727

Photocopying

Working Hours : 09.00 a.m. - 05.00 p.m.

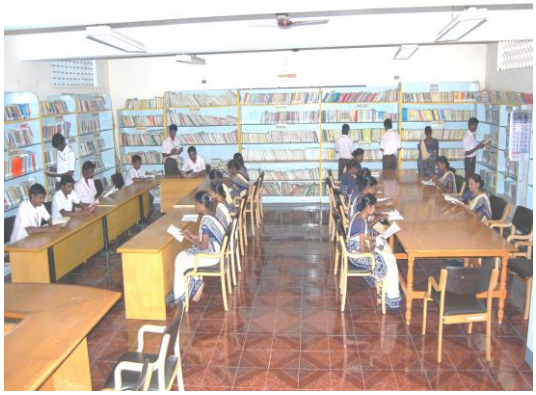
Rates

Price	**A4**	**A3**
Faculty	0.60	0.70
Others	1.00	1.00

All Copies including imperfect caused by anything other than mechanical faults, must copy right regulation must be observed at all times.

Sri Renugambal Institution of Education Library

Reference & Information Desk



The library reference & information desk, staff at the reference & I will be able to provide you with information on library services and basic assistance with catalog databases, general reference works etc.

From all the above you need to show your campus/ library I.D.Card, External users will need form of Identification with include their address.

- **Books**
- **Journals**
- **Back Volumes**
- **Thesis**

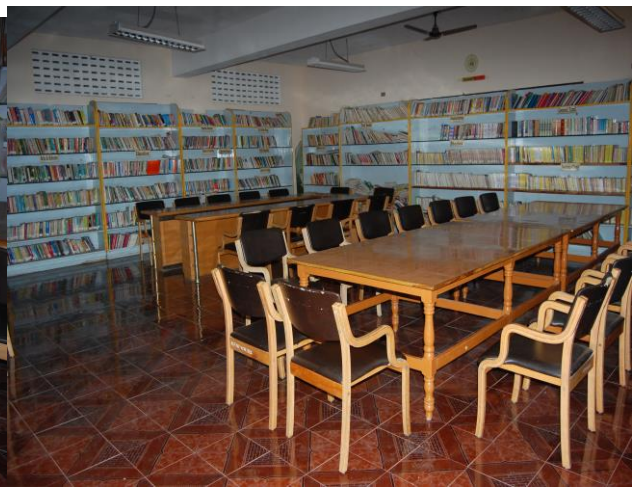


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Collections

Resources	D.El.Ed.	B.Ed.	M.Ed.	B.P.Ed.	Dictionaries & Encyclopedia	Reference Books	Text Books	General Books	Total
Books	1229	4278	1417	947	224	893	2460	1279	12,727
Journals Back Volumes	Educational Journals & Subject Journals								821
M.Ed. Thesis	Thesis								130
Journals	Indian Journals International Journals								23 03
Magazines	Magazines								12
Educational CD-ROM	CD-ROM								236
News Papers	Tamil News Papers English News Papers								04 04





Library Committee

The college mechanism for the library management is in the form of our library committee which consists of:

1.Mr. A. Ramachandran	**:**	**Chairman**
2. Dr. P.Poonguzhali	**:**	**Principal**
3. Mr.A.Vijayakumar	**:**	**Vice Principal**
4. Mr. S. Annamalai	**:**	**Librarian**
5. Mr. V.Kannan	**:**	**Assistant Professor**
6. Mr. V.SenthilKumar	**:**	**Assistant Professor**
7. Mrs. A.C. VijayaNalini	**:**	**Assistant Professor**
8.Mr.S.VijayaKumar	**:**	**One Student Representative**

The committee is empowered to review the various library resources. The committee normally meets quarterly in a year, and in some special cases. The principal can convene its meeting with library committee which consists of faculty members and a student representative. The major responsibility of the library committee is:

- Framing and modifying the general rules and regulations for the proper functioning of the library,
- Selection of books for purchase and issue orders for purchase them to the extent of allocated budget,
- Placing orders for subscribing useful magazines and periodicals,
- To watch the proper maintenance of the library and to keep the library well equipped.
- To make availability of the library services to the maximum and optimum use by the staff and the pupil teachers.

Library is fully computerized. Open Public access catalogue programme is installed. The record of issue and return of books is maintained with the help of the locally prepared software. The college library has computers, internet bandwidth and reprographic facilities. The staff and the pupil teachers of this college make optimum use of all the above facilities. The library remains open for 9.00 hours on all the working days. During examinations our library is kept open for 5.00 hours and during vacation time it is generally opened for 5 hours.

The following are the library resources available:

Sri Renugambal Institution of Education Library

LIBRARY DETAILS

- **Total Books – 14,727**
- **Reference Books - 893**
- **Encyclopedia - 224**
- **Journals (Indian) - 27**
- **Journals (International) - 03**
- **Magazines - 12**
- **Daily News Paper- 8**

Library Management Register

File No.	Details of the File Name
1.	Library all Details
2.	Accession Registers Details
3.	Accession Registers Vol -1
4.	Accession Registers Vol -2
5.	Accession Registers Vol -3
6.	Accession Registers Vol -4
7.	Accession Registers Vol -5
8.	Accession Registers Vol -6
9.	Books Publisher's Catalogues
10.	Books purchase Details
11.	CD Rom's Registers
12.	Digital Library Details
13.	Digital Library Purchase
14.	Feed Back and Type Wise Resource Registers Books
15.	Furniture details
16.	Inward Register

17.	Issued and Returned 2006-07
18.	Issued and Returned 2007-08
19.	Issued and Returned 2008-09
20.	Issued and Returned 2009-10
21.	Journals & Magazines and News Papers List
22.	Journals & Magazines Catalogues
23.	Journals & magazines Details of Sub Address
24.	Journals & Magazines Receipt
25.	Journals & Magazines Subscriptions Details
26.	Journals Registers
27.	Library Books Details
28.	Library Committee
29.	Library Rules and Regulation
30.	M.Ed., Dissertation Details
31.	Magazines Registers
32	Membership Registers
33.	News Paper Receipt
34.	News Paper Registers
35.	Outward Register

36.	**Visitors Details**
37.	**Photocopy Utility Register**
38.	**Digital Library Utility Register**

Library Furniture Details

Sl.No.	Name of the Items	Quantity
1.	Wood with Glass Rack Big Size	**09**
2.	Wood with Glass Rack Small Size	**05**
3.	Steel With Glass Rack Big Size	**04**
4.	Almirah With Glass Small Size	**03**
5.	Almirah Steel	**01**
6.	Computer Table	**05**
7.	Journals & Magazines Wood Stand	**03**
8.	Small Size Wood With Glass	**05**
9.	Steel Copord	**02**
10.	Wood copord	**01**
11.	Wood Chair	**45**
12.	Red Steel Chair	**11**
13.	Librarian Chair	**01**
14.	Stand With Glass Big Size	**01**
15.	Sealing Fan	**05**
16.	Table Fan	**01**
17.	Tube light	**20**
18.	Notice Board Small Size	**02**

19.	Notice Board Big Size	**01**
20.	Circulation Counter	**01**
21.	Steel Rack	**01**
22.	Wall Clock	**02**
23.	Water Can	**01**
24.	Water Stand	**01**
25.	Thirukural Board	**03**
26.	God Photos	**02**
27.	Reading Table Big Size	**03**
28.	Round Table	**02**
29.	Reading Table Small Size	**06**

Digital Library Details

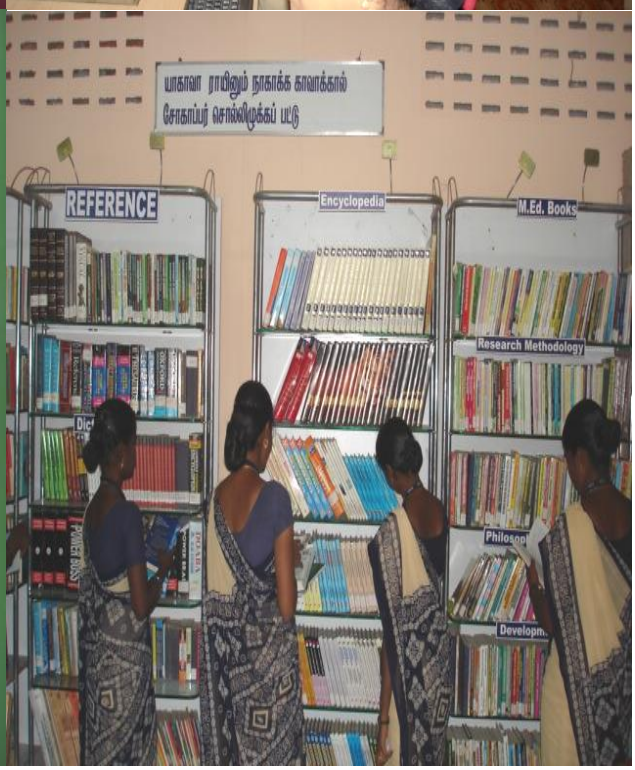
Sl.No.	Name of the Items	Quantity
1.	Computer Systems	**05**
2.	Laser Printers	**02**
3.	Internet Modem	**01**
4.	Xerox Mechine	**01**
5.	LAN Modem	**01**
6.	LCD Projector	**01**
7.	LCD Screen	**01**
8.	LCD Stand	**01**
9.	CD ROM	**215**
10.	Library Management Software	**01**
11.	College Function CD's	**15**

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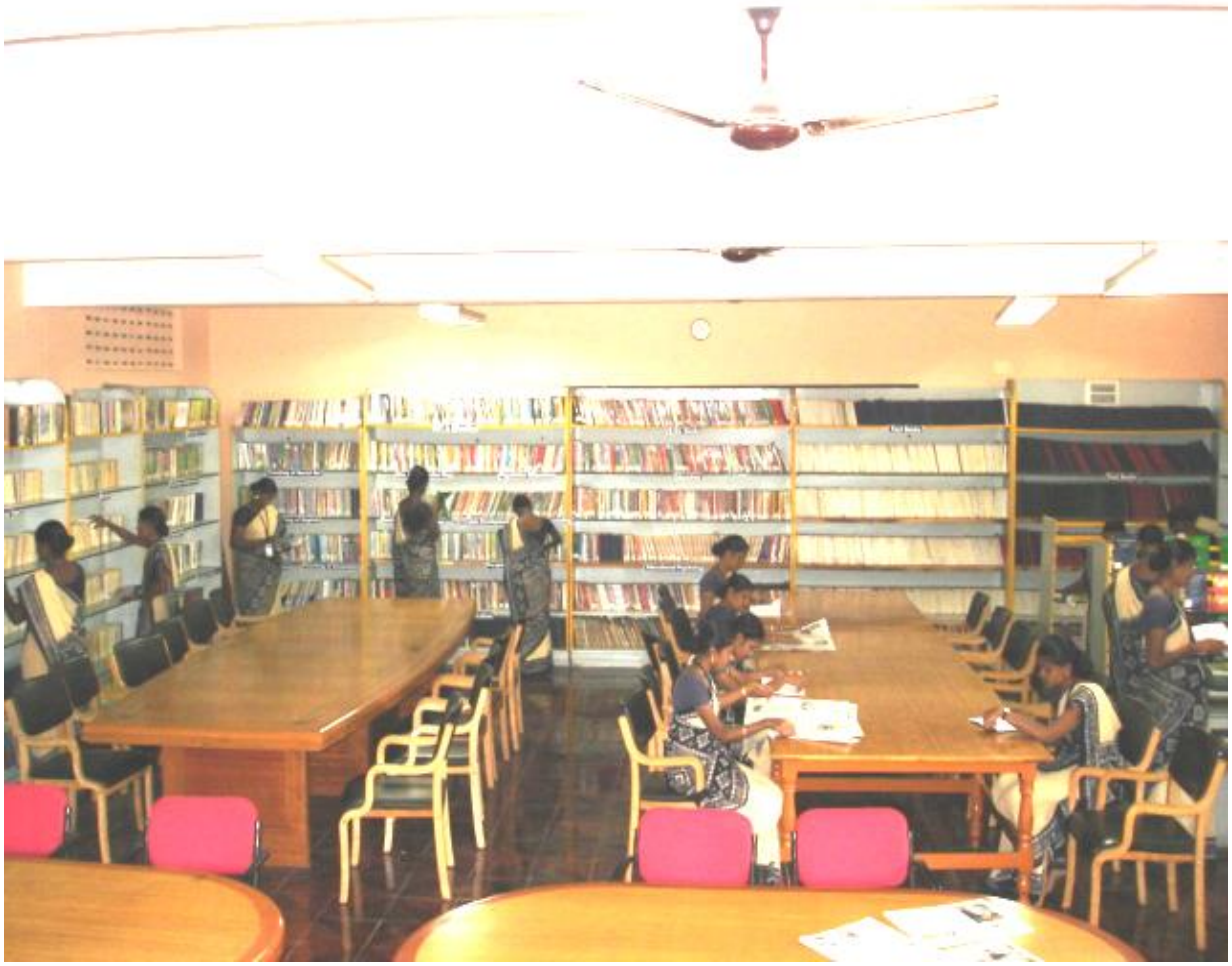


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WWW.srce.in

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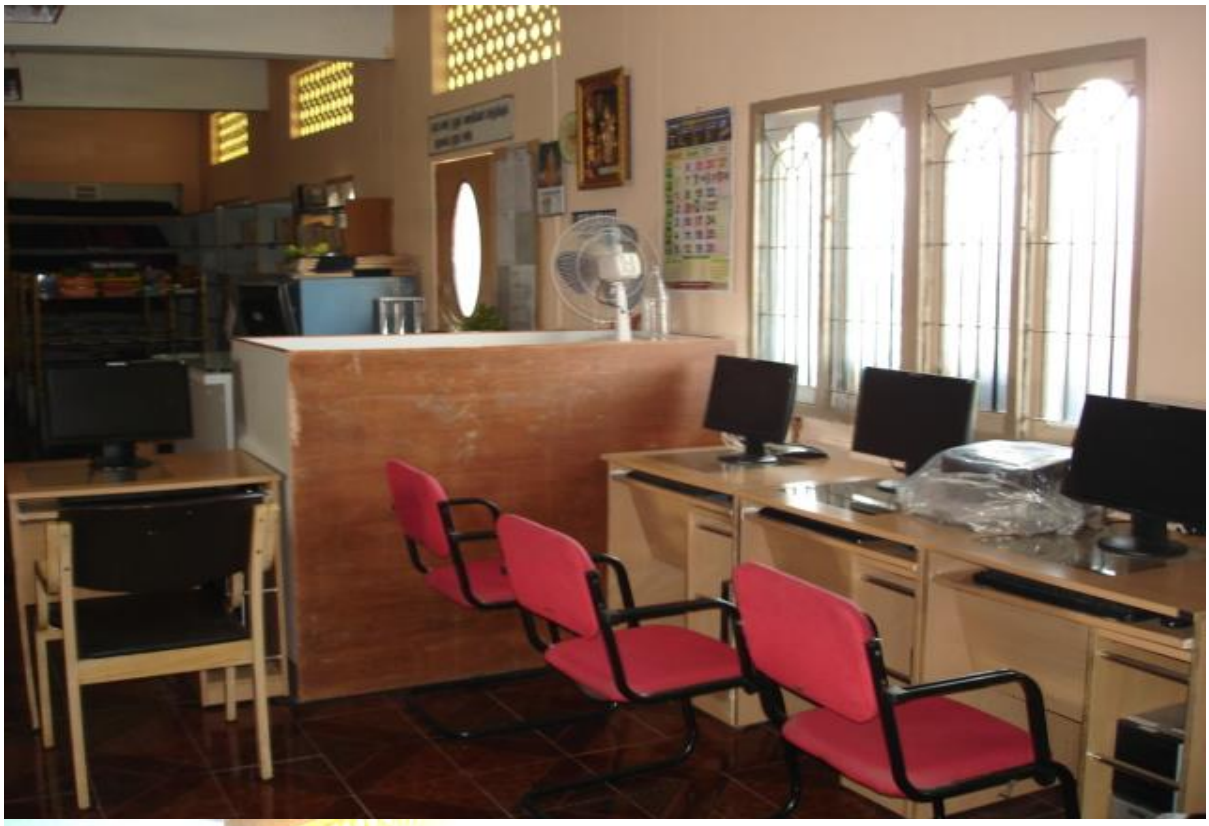
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